

Prospectus 2024 – 25



S. K. ROY COLLEGE, KATLICHERRA

District : Hailakandi, Assam – 788161

(Affiliated to Assam University, Silchar)

An ISO: 9001 : 2015 Certified Institution

Interested in Us?

Contact Us

1) Office of the Principal

Administrative Block,

S. K. Roy College, Katlicherra

District : Hailakandi, Assam

PIN – 788161

E-mail ID : principalskrc1994@gmail.com

Landline : +91 3844-285491

Principal : K. Rajen Singha

Asst. Prof., Dept. of Pol. Science

2) Office of the IQAC

Administrative Block,

S. K. Roy College, Katlicherra

District : Hailakandi, Assam

PIN – 788161

E-mail ID : iqacskrc20@gmail.com

Coordinator : Dr. Udayshankar Chakraborty

Asst. Prof., Dept. of English

3) Office of the KKHSOU

S. K. Roy College Study Centre

Centre Code 1201

Courses Offered : BCA, B. Com.,

BA in Assamese, Economics, English,

Education, History, Philosophy,

Sociology, Journalism + Mass

Communication

MA in Assamese, Economics, English,

Political Science, &

Journalism + Mass Communication

Admission through Online Mode only

Coordinator : Soma Dey,

HOD., Dept. of Philosophy

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From the Desk of the Principal

Santosh Kumar Roy College (S. K. Roy College) was established on 3rd March 1994 at Katlicherra. It is situated within half-a-kilometre vicinity of the Circle Office and the Police Station, and almost one kilometre from the Bus Stand and the Railway Station, Katlicherra.

Affiliated to Assam University, the College is the single Higher Educational Institution of South Hailakandi in the area starting from the outskirts of Lala to Mizoram border of Assam at Bhairabi.

Since its inception, the College has played a pivotal role in disseminating higher education to the SC, ST, tea-garden community, OBC, MOBC, religious minorities and economically backward students of the area. In the recent years the College has taken its stride forward in the field of community development, extended hands for educational support to the surrounding institutions; it has begun putting momentous stress on “Swachh Bharat Abhiyan”, Skill Development, Women Empowerment, and afforestation in the College as well as outside the college campus. As such, S. K. Roy College has become a household name in the locality, and has carved a distinct place of pride in the minds of commoners and the intelligentsia of the area. It has touched numerous hearts with its quality education and path of discipline for students. The teaching and non-teaching staff of this college is actively involved in all the co-curricular activities of the students; the College encourages the students in joining these beneficial activities alongside their regular academic activities.

Our College has already completed 28 years of its functioning as an educational institution. I feel happy and proud of the alumni who are holding responsible positions in socio-economic, political, educational and administrative life of the nation.

The motto of the College, culled from the treasure house the Brihadaraanyaka Upanishad (1.3.28), is “Tamaso Maa Jyotirgamaya” meaning “From darkness, lead me to light”. As a corollary to this, the main emphasis of the Institution is always on imparting high-standard quality education to the students. The young energetic and talented teachers are ever ready and committed to give their best for full blossoming of the students.

There is a distance education study centre of Krishna Kanta Handiqui State Open University (KKHSOU) in the College. This study centre is offering courses like BA, BCA, B.Com., etc. for the students who cannot attend classes regularly.

I take this opportunity to welcome all my prospective students and urge them to feel proud to be a part of this Institution of ours. I pray for future growth and prosperity of the College in the company of budding talented students to come, and hope for all success in the years to come with active co-operation of the Management, Staff, Students, Alumni, Guardians and Citizens at large.

Sd/-

K. Rajen Singha
Principal i/c

S. K. Roy College, Katlicherra

About the College

S. K. Roy College, Katlicherra was established on 3rd March 1994. It is one of the premier institutions of higher education providing quality education to the students especially those hailing from economically backward areas of South Hailakandi.

The Govt. of Assam has allotted 15 Bighas 11 Kathas 06 Chatak of Land for the establishment of the College. The College started its journey with only Higher Secondary (Arts) 1st Year Class in the session 1994-95, while keeping the provision for opening of TDC (Arts) section in the successive years. The College received permission to start TDC (Arts) 1st Year Class on 21.07.1995 and it was affiliated to Assam University, Silchar in the year 2002. Eventually the College received Permanent Affiliation in the year 2010.

The College got recognized under Section 12 (B) & 2 (f) of the UGC Act 1956 in the year 2011. Next, in 2013, the Institution was provincialised by the Director of Higher Education Department, Govt. of Assam. Moreover, the College got ISO: 9001 certified in 2015.

As part of the process of implementing National Education Policy 2020 (NEP-2020) in the curriculum framework of the affiliated colleges of Assam University, Silchar, this session onwards, the College is offering Four Year Undergraduate Programme. As per the newly framed structure, Pass Courses are covered in the first 6 semesters of the Programme (1st Semester to 6th Semester). Honours Courses are facilitated in the last two semesters of the Programme (7th & 8th Semester).

In the field of distance education, S. K. Roy College Study Centre, under Krishna Kanta Handiqui State Open University, Guwahati has been serving since 2008. Courses offered include BA, BCA, B.Com., MA, etc.

Department of English:

Faculty

Sl. No.	Name	Degree	Designation
01	Dr. Susmita Chakraborty	M.A., Ph.D., SET	Assistant Professor, HOD
02	Dr. Udayshankar Chakraborty	M.A., Ph.D., SET	Assistant Professor
03	Anamika Chakraborty	MA, NET (appeared)	Assistant Professor (Part-timer)

Department of Bengali:

Faculty

Sl. No.	Name	Degree	Designation
01	Dr. Aparna Deb	M.A., Ph.D.	Assistant Professor, HOD
02	Priya Paul	MA, M.Phil., Ph.D. (pursuing)	Assistant Professor (Part-timer)
03	Susmita Banerjee	MA, M.Phil., Ph.D. (pursuing)	Assistant Professor (Part-timer)

Department of Political Science:

Faculty

Sl. No.	Name	Degree	Designation
01	K. Rajen Singha	M.A.	Assistant Professor, Principal i/c
02	Dr. Bornali Bhattacharjee	M.A., M.Phil, Ph.D.	Assistant Professor, HOD
03	Bikranta Paul	MA, JRF	Assistant Professor (Part-timer)

Department of Economics:

Faculty

Sl. No.	Name	Degree	Designation
01	SupriyoMazumder	M.A.	Assistant Professor, HOD
02	Dr. Manik Gupta	M.A., Ph.D.	Assistant Professor
03	Dr. Manish Roy	M.A., Ph.D., PGDHE, NET, B.Ed.	Assistant Professor

Department of Philosophy:

Faculty

Sl. No.	Name	Degree	Designation
01	Soma Dey	M.A., NET	Assistant Professor, HOD
02	Sultana Begam Laskar	MA, DCA	Assistant Professor (Part-timer)

Department of History:

Faculty

Sl. No.	Name	Degree	Designation
01	Dr. Debojit Dey	M.A., M.Phil., Ph.D.	Assistant Professor, HOD
02	Dr. Biman Bhattacharjee	M.A., B.Ed., Ph.D.	Assistant Professor

Department of Persian:

Faculty

Sl. No.	Name	Degree	Designation
01	Dr. Hifjul Hussain Choudhury	M.A., Ph.D.	Assistant Professor, HOD

OFFICE INTRODUCTION:

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Principal i/c :

K. Rajen Singha

Office Staff:

Designation

Shri Saral Das Gupta

Senior Assistant

Debol Singha Choudhury

Grade IV

Md. Nazim Uddin Barbhuiya

Grade IV

Abhishek Deb

Computer Assistant (Part timer)

Priojit Paul

Computer Assistant IQAC (Part timer)

LIBRARY INTRODUCTION:

Mr. Sipon Paul, MLISc., M. A. (Edu.)*, B.Ed.

Assistant Librarian (Casual)

Besides departmental collection of books, the College facilitates a well-furnished user-friendly Central Library for the use of students, staff and faculties. There are sufficient numbers of text and reference books, newspapers, magazines, etc. in the Library. At present, the Library possesses around 3000 titles and copies for reading and borrowing. Recently the Library has been automated, with subscription for N-List for the current session.

The Central Library is located on the 1st Floor of the Administrative Block at the right hand side after entry through the front gate of the College. The Library is open for students on all working days from 9:30 A.M. to 4:30 P.M.

It is decided this session that, the student with regularity and consistency in her/his visits to the Library and fruitful readings will be awarded the Best Reader of the Year Award.

ADVANCE HEARTY WELCOME... TO ALL THE STUDENTS JOINING US THIS YEAR....!!!

From the session of 2024 – 2025, New NEP 2020 implemented. Hence, the previous Three-Years Degree Course (TDC) Programme has been replaced with Four Year Undergraduate (FYUG) Programme. As per curriculum framework formulated by Assam University, Silchar, the College is ready to offer Discipline Specific Courses (DSC), Discipline Specific Minor Courses (DSM), Interdisciplinary Courses (IDC), Ability Enhancement Courses (AEC), Skill Enhancement Courses (SEC), and Value-Added Courses (VAC), in the First Year (1st and 2nd Semester) of the FYUG Programme.

Clustering of Subjects for opting DSC and DSM

Sl. No.	Cluster	Subjects included in the Cluster	Clusters & Subjects Available in the College
1	Cluster-I	Physics, Chemistry, Mathematics, Statistics, Geology, Computer Science, Computer Application, Economics	Not Available
2	Cluster-II	Botany, Zoology, Anthropology, Chemistry, Geology, Statistics, Mathematics, Biotechnology, Computer Science, Computer Application, Industrial Fish and Fisheries (only as DSM), Ecology and Environmental Science, Information Technology	Not Available
3	Cluster-III	<u>Political Science</u> , <u>History</u> , <u>Economics</u> , <u>Philosophy</u> , Geography, Sociology, Business Administration, <u>English</u> , Arabic, <u>Bengali</u> , Hindi, Sanskrit, Urdu, Manipuri, Bodo, Assamese, <u>Education</u> , <u>Persian</u> , Commerce, Ecology and Environmental Science, Computer Application, Statistics, Mathematics, Mass Communication	Underlined Subjects are Available

TABLE-1

As per TABLE-1 given above, students can choose their Discipline Specific Courses (DSC) and Discipline Specific Minor Courses (DSM) from within any one of the three clusters (Cluster-I or Cluster-II or Cluster-III). Students cannot choose DSC from one cluster and DSM from another. For example, if someone chooses English as DSC from Cluster-III, she/he cannot choose Anthropology as DSM from Cluster-II (or Chemistry as DSM from Cluster-I). So, there are some restrictions functioning on the choice of subjects for Discipline Specific Courses and Discipline Specific Minor Courses.

However, in case of selecting interdisciplinary subjects (IDC), students have the liberty of choosing any one subject from any one of the four baskets offered by Assam University through its affiliated colleges. Thus, a student can choose either from NS Basket or from SS Basket or from HN Basket or from CM Basket any one subject as her/his IDC. [See TABLE-2 on the next page]

BUNCHING OF SUBJECTS FOR INTERDISCIPLINARY COURSE (IDC)

Sl. No.	Name of Basket	Subjects Included	Baskets & Subjects Available
1	Natural Sciences (NS)	Physics, Chemistry, Mathematics, Botany, Zoology, Geology, Anthropology, Ecology & Environmental Science, Biotechnology, Computer Science, Microbiology, Statistics, Geography, Computer Application, (only Science component), Industrial Fish and Fisheries, Information Technology	NS Basket Subjects available through “College Clustering” with S. S. College, Hailakandi
2	Social Sciences (SS)	Political Science, History, Sociology, Philosophy, Library Science, Economics, Geography, Education, Anthropology	Political Science, History, Philosophy, Economics, Education ; other subjects may be available through “College Clustering”
3	Humanities (HN)	Sanskrit, Urdu, Arabic, English, Bengali, Hindi, Manipuri, Visual Arts, Performing Arts, Persian, Assamese, Bodo, Mass Communication, French, Hmar, Nepali, Mizo	English, Bengali, Persian ; other subjects may be available through “College Clustering”
4	Commerce and Management (CM)	Commerce, Business Administration	CM Basket Subjects available through “College Clustering” with Lala Rural College, Lala

TABLE-2

Besides DSC, DSM and IDC, students need to choose their Value-Added Courses (VAC) as well. TABLE-3 below shows the Subjects available for choice as VAC.

Subject Options for Common Value-Added Courses (VAC)		Subjects Available in the College	
[1st Sem.]	[2nd Sem.]	[1st Sem.]	[2nd Sem.]
National Service Scheme (NSS), National Cadet Corps (NCC), Sports, Yoga, Health & Wellbeing (HW), Digital Technology Solution (DTS), Global Citizenship Study (GCS), Understanding India (UI)	EVS (Environmental Science)	NSS, Yoga & Sports, UI	EVS

TABLE-3

There are certain courses which are compulsory for all students, irrespective of their subject combinations in DSC, DSM, IDC, and VAC. These are called Ability Enhancement Courses (AEC). Even the subjects under AEC are compulsory for all undergraduate students. TABLE-4 below shows all the compulsory subjects to be studied under AEC curriculum.

Sl. No.	Ability Enhancement Courses	Subject(s) / Paper(s) to be studied	Paper Code	Semester wherein included	Credit Points & Marks Allotted
1	AEC-I	MIL (Bengali) / Alternative English	MIL-101	1st Semester	2 Credits & 50 Marks
2	AEC-II	EL (English Language)	EL-151	2nd Semester	2 Credits & 50 Marks
3	AEC-III	MIL (Bengali) / Alternative English	MIL-201	3rd Semester	2 Credits & 50 Marks
4	AEC-IV	EL (English Language)	EL-251	4th Semester	2 Credits & 50 Marks

TABLE-4

Skill Enhancement Courses (SEC) are Discipline Specific. Students can choose SEC papers either on the basis of their DSC or DSM. The descriptive box below may prove helpful.

***Skill Enhancement Course (SEC) Papers would be as per Discipline Specific subjects
(either the subject chosen as DSC or the subject chosen as DSM)
* SEC would have 3 papers in total (1 in each of 1st, 2nd and 3rd Semesters)**

After successful completion of 1 year, i.e. 2 semesters, students would become eligible for getting a Certificate Course Grade and would be free to opt for a lateral exit from the **FYUG** Programme with **40** Credit Points. Likewise, after successful completion of 2 years, i.e. 4 semesters, students would become eligible for getting a Diploma Course Grade and would be free to opt for a lateral exit from the **FYUG** Programme with **80** Credit Points. Such students would be called Diploma Graduate(s).

Students, who successfully complete 3 years, i.e. 6 semesters of the Programme, would become eligible for getting a Degree Course Grade with **120** Credit Points. Students who do not study further after 3 years, would be called Degree Graduate(s), and their completed Programme would be termed as **Three Year Undergraduate (TYUG)** Programme.

One of the most important changes that the implementation of NEP-2020 through FYUG Programme brings is that, there would be no question of choosing an Honours (or Major) Course at the start of the Programme in the 1st Semester. It is only after the 6th Semester, i.e. at the end of 3rd Year that students with no back papers (arrear) to clear, can decide to take an Honours Course in the subject chosen as DSC.

In the fourth year of the FYUG Programme, students with **7.5 CGPA** and above can choose to go for **Honours with Research** or **Project Work**. But, students, whose CGPA score is below 7.5, can only take an Honours Course (without research). However, for both the cases, one condition is, as already stated, that students need to clear all the Course Papers within the span of 3 years (6 semesters) in order to move on to the fourth year.

****In case of S. K. Roy College, Katlicherra, Honours Graduation will be available without research (for the time being).** Students going for such Honours Graduation will need to study 3 additional DSC Paper(s) in lieu of doing Research Work in the 8th Semester. 4 Credit Points would be scored for each of those papers (4+4+4=12 Credits).

Given below is a Table of the Curricular Structure of the FYUG Programme for the Session of 2024 – 2025 :

Sl. No.	Semester	Discipline Specific Core [1st Subject]	Discipline Specific Minor [2nd Subject]	Skill Enhancement Courses	Interdisciplinary Courses [3rd Subject]	Ability Enhancement Courses (Languages)	Common Value Added Courses [4th Subject]	Total Credit
		Paper(s) & Paper Code(s) with Credit Points and Full Marks						
1	1st	DSC-101 [Paper 1] DSC-102 [Paper 2] [Each of 3 Credits & 100 Marks]	DSM-101 (DSM-1)	SEC-101 Discipline Specific [Same Subject as DSC or DSM]	IDC-101	AEC-I MIL-101* (Bengali or Alt. E.)	VAC-101 NSS/Sports/Yoga	20
		6 Credits (200 Marks)		3 Credits (100 Marks)				
2	2nd	DSC-151 [Paper 1] DSC-152 [Paper 2] [Each of 3 Credits & 100 Marks]	DSM-151 (DSM-2)	SEC-151 Discipline Specific [Same Subject as DSC or DSM]	IDC-151	AEC-II EL-151** (English Language)	VAC-151 EVS (Environmental Science)	20
		6 Credits (200 Marks)		3 Credits (100 Marks)				
----- Completion of Certificate Course -----								40

TABLE 5

(*Opting one literature as DSC and other literatures as DSM and IDC is not allowed***)**

Schedule of Classes:

Classes shall be held as per Assam University, Silchar guidelines issued from time to time.

Examination Schedule (Tentative):

Odd Semester – December/January

Even Semester – May/June

Internal Assessment (Unit Test):

Unit Tests are compulsory for all subjects (from FYUG 1st Semester to 8th Semester) and will be held as per the guidelines of Assam University, Silchar issued from time to time. However, there will be no Unit Tests for AEC Courses in 1st, 2nd, 3rd and 4th Semester.

Seminar / Dissertation / Project Work / Internship with Industry:

As per Assam University guidelines for FYUG, all students, irrespective of their combination of subjects, will have to undertake Project Works or Assignments under Seminars conducted by the concerned Department(s). In the 5th Semester, students need to go for Internship with Industry or for Community Engagement or Field Study to cover a 2-Credit Paper of 50 Marks. Students doing Honours with Research must work on a research project or dissertation for 12 Credit Points in the 8th Semester.

Eligibility Criteria for Appearing in the Examinations:

1. A candidate must have at least 75% attendance in all the papers of all the course subjects. However, as per guidelines of concerned authority, there is a provision of condonation of attendance to be accorded by the Principal of the College for a student who has put up the attendance between 64% and 74% purely on medical ground on production of Medical Certificate from the Competent Authority. Prayer for such condonation shall be routed through the Head of the concerned Department.
2. A candidate must secure 40% marks to qualify in the Continuous and Comprehensive Assessment [CCA](Unit Test + Attendance).

Promotional Rules for Students:

1. A student who has been admitted in the 1st Semester may be allowed to proceed to the next semester (up to 6th Semester) irrespective of number of papers in which the student has failed.
2. In order to clear arrear papers, a student will get a period of 07 (Seven) years, 14 (Fourteen) semesters from the Date of Admission into the FYUG Programme.
3. Failing in any paper of any semester examination, a student will be allowed to appear for the same in the following manner:
 - (a) Odd Semester Papers with the Odd Semester Examination
 - (b) Even Semester Papers with the Even Semester Examination
4. A student must complete online examination enrolment along with submission of required fees every semester in order to find a place in the Assam University portal next semester.

MEDIUM OF INSTRUCTION:

Except for programmes/ courses/ subjects/ topics in AEC-I (MIL-101) & AEC-III (MIL-201), or other language-oriented electives, Medium of Instruction for all purposes would be English; but, may be, at times a bilingual/trilingual approach would be adopted to better facilitate streamlined communication between the teacher(s) and the students.

ADMISSION PROCEDURE

The new academic session of the college begins from July/August. Application Form for admission in the Courses under NEP-2020 FYUG Programme can be filled up online, in the Assam University Admission Portal (<https://www.ausexamination.ac.in/admission>) (when notified) with submission of required fees, and then in the College Website.

DOCUMENTS TO BE PRODUCED AT THE TIME OF VIVA:

- Original Mark-sheets & Certificates of the last qualifying examination
- Original Admit Card of the last qualifying examination
- Character Certificate from the Head of the Institution last attended
- Gap Certificate to be produced by applicants with gap(s) in between their pupillage
- Transfer Certificate / Migration Certificate in case of applicants migrating from other Institution / Board / Council

COLLEGE UNIFORM

To encourage a sense of discipline and to foster a spirit of uniformity and oneness amongst the students, the College Authority has introduced dress code for the college students.

For Girls	For Boys
Round Neck Kameez Full / Half Sleeve Simple Black Salwar (Leggings not allowed) Black Dupatta Black Scarf Black Shoes	Full / Half Shirt Single Pocket in Shirt Simple Black Full Pant Single Pocket on the backside of the Pant Black Tie Black Shoes
Girls Maroon Cardigan	Boys Maroon Full / Half Sweater

Specifications :

*N. B. Students are asked to see the office notice board to have detailed information about their Uniform

ATTENDANCE

Each student shall have to attend a minimum of 75% Lectures in each paper of the course subjects as per the recommended course structure of the concerned programme of study. Given below is a Chart of Attendance Percentage and the number of Marks to be secured thereof by students:

Courses with Theory Paper		
(Maximum Marks = 10)		
Attendance 90% and above	:	10 Marks
Attendance 80% to below 90%	:	08 Marks
Attendance 75% to below 80%	:	06 Marks
Attendance poor, below 75%	:	00 Marks

EXAMINATION:

The End Semester Examination (ESE) will be held as per the schedules of Assam University, Silchar published on the University Website in due time. Other than the ESE's, the students are required to appear in the Unit Tests, undertake Seminar Projects, and maintain a class attendance of at least 75% and thus qualify for the ESE's.

CODE OF CONDUCT & GENERAL INSTRUCTIONS:

Utmost emphasis is laid on discipline and character-building. Students are expected to maintain a high order of decorum. The students admitted to the College shall abide by the rules and regulations as prescribed by the College Authority. Violation of any rules, or acts of misconduct, shall call for disciplinary action to be taken against the miscreants involved.

RULES AND REGULATIONS:

1. Every student should attend his / her classes punctually.
2. No students should use tobacco or any intoxicant in any form within the college premises.
3. Other than study and academic necessities, no student should use mobile phone inside the college campus. If students are detected in unwanted indulgences of mobile phone, their handsets will be confiscated by the disciplinary committee or by the College Authority.
4. Any student who is willfully insubordinate, mischievous or guilty of malpractice in the examinations or guilty of any grave offence may be, depending on the degree of the offence committed, is to be suspended or rusticated from the institution by the Principal.
5. Any student who is found to have secured admission by producing false documents shall be summarily rejected and his / her fees will be forfeited (as the case may be). Students who failed to maintain a high sense of discipline in the classroom and in the college premises will be liable for punishment.
6. Perfect discipline must be maintained in the classrooms and in the campus.
7. All the students will have to wear the prescribed Uniform. Without Uniform students will not be allowed to attend classes.
8. Candidates not securing 75% attendance will not be sent up for examination.
9. Absence of leave without permission shall be considered a breach of discipline and which may call for punishments deemed fit by the Principal.
10. Fees once paid, will not be refunded under any circumstances or transferred to any other course or person.
11. Decision of the College Authority will be final and binding in all matters.
12. Students are expected to take proper care of the institution's property and to keep the premises neat and tidy.
13. Candidates for admission should produce an affidavit duly signed by them and countersigned by their parents / guardians, before joining the institution.
14. The College Authority has the right to reschedule class timings.
15. Any student found involved in ragging will be expelled immediately from the college as per regulation passed by the Govt. of India and orders of Hon'ble Supreme Court.
16. No student will be allowed to take part in any game tournament in favour of any other institutions, clubs, etc. other than the college team without prior permission from proper Authority.

N.S.S.

The National Service Scheme (NSS) is an important organisation for youths to extend their service for rural and urban welfare and development. The NSS Unit of S. K. Roy College, Katlicherra provides an opportunity to the students for humanitarian services like fighting against illiteracy, social evils, diseases etc. and providing relief works during natural calamities like flood, famine, earthquake, etc.

Since December 2021, Programme Officer of NSS Unit has been Dr. Biman Bhattacharjee, Assistant Professor, Department of History.

This year onwards, the NSS Unit of the College would be playing a more significant role in the academic and co-academic transaction of the NEP-2020-based Curricula under FYUG Programme. In the group of Common Value Added Courses (VAC), NSS is one of the options before the students during 2023 – 2024 Session. This will consist of one paper with 3 Credit Points and 100 Marks in the 1st Semester.

GAMES AND SPORTS:

Various games and sports facilities are available in the College – games like Kabaddi, Kho-Kho, Basket Ball, Volley Ball, Cricket, Badminton, Chess, Carrom, etc. There is a basket ball court within the College Playground. Besides, the lush green Playground facilitates almost all types of outdoor games.

EXCURSION / FIELD TRIPS:

Prior to Covid-19 days, the College had the good fortune and connections for yearly excursion of the students funded by DHE, Govt. of Assam. This session, there is a plan to revive this within a time-period of one and half year.

About IQAC

One of the emerging challenges faced by any higher educational institution is the development, application and maintenance of quality benchmarks in all its key performance areas. To institutionalize the process of quality sustenance and enhancement, the Internal Quality Assurance Cell (IQAC) has been established in the college. The IQAC of the college was constituted, as per the guidelines of UGC, in 2014. The IQAC is a nodal agency for ushering in the era of total quality management by working out intervention strategies to enhance overall quality in the institution.

Basic Purpose of the IQAC

The IQAC works for ensuring continuous improvement in the entire operations of the institution, and assuring all the stakeholders connected with higher education – namely students, parents, teachers, staff, funding agencies and society in general.

The NAAC advocates establishment of IQAC in every institution to make quality enhancement an integral part of institutional functioning. IQAC is utilized to generate good academic ideas and practices. It seeks to work for planning, implementing, and measuring the outcome of academic and administrative performance of the institution.

Goals and Objectives

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. It aims at fulfillment of the mission and the vision of the Institution in the light of its quality policy.

Functions

1. Development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution.
2. Dissemination of information on the various quality parameters of higher education.
3. Organisation of workshops, webinars, seminars and conferences on quality related themes and promotion of quality circles.
4. Documentation of the various programmes / activities leading to quality improvement.
5. Preparation of Annual Quality Assurance Report (AQAR) to be submitted to UGC /NAAC based on the quality parameters.

IQAC contributes:

1. to heighten the level of clarity and to focus in institutional functioning towards quality enhancement and to facilitate internalization of the quality culture of Higher Education;
2. to the enhancement and integration among the various activities of the institution and institutionalization of good practices;
3. to provide a sound basis for decision-making to improve institutional functioning;
4. to act as a change agent in the institution; and,
5. to better communication among stakeholders.

Coordinator, IQAC: Dr. Udayshankar Chakraborty, M.A., SET, Ph.D.; Assistant Professor, Department of English

DISTANCE EDUCATION (Correspondence Courses)

The College has a Study Centre of Krishna Kanta Handiqui State Open University (KKHSOU) with the objective of catering to the needy and busies the facility of distance education through various correspondence courses such as BCA, B. Com., BA (in English, Assamese, Economics, Sociology, Education, Philosophy, History, Journalism, Mass Communication, etc.), M. Com., MA (in English, Economics, Education, Sociology, Political Science, Journalism etc). The College Study Centre has recently applied for permission to run B.Ed. as well.

With the setting-in of FYUG Programme as part of implementing NEP-2020 in the affiliated colleges of Assam University, Silchar, the importance of Open and Distance Learning (ODL) has increased manifold. Therefore, information regarding the existence of a functional Study Centre of KKHSOU in our College should go out to the needy through the channels of the new admission(s).

The Study Centre at present is ably headed by Soma Dey, HOD Philosophy Department of Philosophy (KKHSOU Coordinator) and duly supported by K. Rajen Singha, Principal i/c (Centre In-charge).

Important Guidelines on Semester System

(Under revised CBCS for FYUG Programme)

1. The present academic session of 2023 – 2024 is the first session in the process of implementing NEP-2020 in the College.
2. **Duration:** Duration of the course is of eight semesters. Each semester is of six-month duration.
3. **Total Credits & Marks:** Pass Course [up to 6th Semester] will be of 120 Credit Points and 3450 marks [20 Credit Points in each semester] (650 marks in 1st & 2nd Semester ; 550 marks in 3rd, 4th and 5th Semester ; 500 marks in 6th Semester). Honours Course [up to 8th Semester] will be of 160 Credit Points and 4450 marks [20 Credit Points in each semester] (650 marks in 1st & 2nd Semester ; 550 marks in 3rd, 4th and 5th Semester ; 500 marks in 6th, 7th and 8th Semester). [See Tables2 and 3 given below]
4. **Grouping of Subjects:** Detailed chart, as per CBCS effective under Assam University, would be hung on the College Notice Board regarding grouping of Subjects. For a clearer picture, students can also refer to TABLE-1, TABLE-2, TABLE-3, TABLE-4 and TABLE-5 given in this Prospectus.
5. **Credits & Marks pattern:** Except for AEC-I (MIL-101), AEC-II (EL-151), AEC-III (MIL-201) and AEC-IV (EL-251) papers (which will carry 2 Credits & 50 Marks in each case), each theory course paper (such as DSC, DSM, SEC, IDC, etc.) will be of 3 or 4 Credits & 100 marks (Unit Test + Attendance +End Semester Exam) [20 + 10 + 70] for all students. Papers under VAC will have 3 Credits; there would be 50 marks for theory portion and 20 marks for practical, besides 30 marks for sessional assessment (20+10 [Unit Test + Attendance]).
6. **Duration of Examination:** Duration of each examination (theory paper with 3 Credits) shall be of 3 (three) hours. However, examination for AEC papers (with 2 Credits & 50 Marks) will be of 2 (two) hours. There may be 2 (two) shifts of examination on each day.
7. **Admission Period:**
 - (a) First Semester admission would be completed within third week of July this year.
 - (b) Admission in other semesters (viz., old-pattern, outgoing CBCS semesters – 2nd, 3rd, 4th, 5th and 6th) would be completed within 7 (seven) days after completion of examination on provisional basis to be regularized within 7 (seven) days from the date of publication of result. Request for late admission shall not be entertained.

Founder G.B. of S. K. Roy College

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Chief Patron	:	Shri Gautam Roy Honourable Former Minister, Govt. of Assam	
President	:	Sri Ashoke Dutta Gupta	
Vice-President	:	Md. Moulana Mujamil Ali Barbhuiya	
Secretary	:	Late Sudhangshu Ranjan Deb	
Joint Secretary	:	Sri Pradip Paul	
Treasurer	:	Late Amar Nath Mazumder	
Members	:	Late Atindra Kumar Rakshit	Sri Bijoy Singh, the then B. D. O.
		Late Niranjan Deb	Md. Foijul Haque Choudhury
		Sri Prasanta Kumar Deb	Md. Anwar Khan Choudhury
		Late Amiya Sashi Dey	Md. Nimar Ali Barbhuiya
		Sri Santosh Kumar Mazumder	Sri Ashok Rakshit
		Sri Santosh Kar	Smt. Krishna Dey
		Sri Nabendu Nath	

President	:	Sri Dhaneswar Singha
Secretary	:	K. Rajen Singha
University Representative	:	1) Dr. C. R. Bhattacharjee Professor, Assam University, Silchar 2) Dr. Dipankar Paul Assistant Professor, Ramkrishna Nagar College, R. K. Nagar
Teacher Representative	:	1) Dr. Manish Roy Asst. Prof., Dept. of Economics 2) Dr. Susmita Chakraborty Asst. Prof., Dept. of English
Non-teaching Staff Representative	:	Sri Saral Das Gupta Head Clerk
Guardian Representative	:	Ashish Ranjan Deb
IQAC External Expert	:	1) Prof. N. B. Dey 2) Asit Dutta
IQAC Alumni Member	:	Raju Pashi

Internal Quality Assurance Cell (IQAC)

S. K. Roy College, Katlicherra

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Chairman : **K. Rajen Singha, Principal I/C**

Coordinator : **Dr. Udayshankar Chakraborty, Asst. Prof., Dept. of English**

Various Wings of IQAC and Faculties In-charge thereof :

Academic Development Cell :

Supriyo Mazumder (Academic Coordinator), Asst. Prof.,
Dept. of Economics

Dr. Susmita Chakraborty, Asst. Prof., Dept. of English

Dr. Manik Gupta (Examination Coordinator), Asst. Prof.,
Dept. of Economics

Publication and Research Consultancy Cell :

Dr. Manish Roy, Asst. Prof., Dept. of Economics

Dr. Manik Gupta, Asst. Prof., Dept. of Economics

Susmita Banerjee, Asst. Prof., Dept. of Bengali

Anamika Chakraborty, Asst. Prof., Dept. of English

Library Development Cell :

Supriyo Mazumder, Asst. Prof., Dept. of Economics

Dr. Manik Gupta, Asst. Prof., Dept. of Economics

Shipon Paul, Assistant Librarian

Student Counselling, Skill Development, and Placement Cell :

Dr. Aparna Deb, Asst. Prof., Dept. of Bengali

Dr. Debojit Dey, Asst. Prof., Dept. of History

Dr. Manish Roy, Asst. Prof., Dept. of Economics

Dr. Biman Bhattacharjee, Asst. Prof., Dept. of History

Anti-Ragging Cell :

Dr. Aparna Deb, Asst. Prof., Dept. of Bengali

Dr. Debojit Dey, Asst. Prof. Dept. of History

Internal Complaint Committee :

Dr. Susmita Chakraborty, Asst. Prof., Dept. of English (Chairperson)
 Soma Dey, Asst. Prof., Dept. of Philosophy (Member)
 Dr. Bornali Bhattacharjee, Asst. Prof., Dept. of Pol. Science (Member)
 Dr. Manik Gupta, Asst. Prof., Dept. of Economics (Member)
 Dr. Udayshankar Chakraborty, Coordinator, IQAC (Member)
 Dipanjali Kairi, Student, TDC 4th Semester (Student Member)
 Rinku Dey, Advocate, Hailakandi Bar Association (External Member)

Canteen Development Cell :

Dr. Aparna Deb, Asst. Prof., Dept. of Bengali
 Soma Dey, Asst. Prof., Dept. of Philosophy
 Saral Das Gupta, HA
 Debol Singha Choudhury, 4th Grade

Women Empowerment Cell :

Soma Dey, Asst. Prof., Dept. of Philosophy
 Dr. Susmita Chakraborty, Asst. Prof., Dept. of English
 Dr. Bornali Bhattacharjee, Asst. Prof., Dept. of Pol. Sc.
 Dr. Udayshankar Chakraborty, Coordinator, IQAC

Eco-Consciousness, Environment Sustenance and Social Service Cell :

Dr. Debojit Dey, Asst. Prof., Dept. of History
 Dr. Hifjul Hussain Choudhury, Asst. Prof., Dept. of Persian
 Dr. Bornali Bhattacharjee, Asst. Prof., Dept. of Pol. Sc.
 Saral Das Gupta, HA

Cultural Unit :

Dr. Susmita Chakraborty, Asst. Prof., Dept. of English
 Dr. Debojit Dey, Asst. Prof., Dept. of History
 Priya Paul, Asst. Prof., Dept. of Bengali
 Anamika Chakraborty, Asst. Prof., Dept. of English
 Bikranta Paul, Asst. Prof., Dept. of Political Science

Sports Cell

:

Indoor – Dr. Manish Roy, Asst. Prof., Dept. of Economics
Anamika Chakraborty, Asst. Prof., Dept. of English
Susmita Banerjee, Asst. Prof., Dept. of Bengali

Outdoor – Dr. Biman Bhattacharjee, Asst. Prof., Dept. of History
Dr. Hifjul Hussain Choudhury, Asst. Prof., Dept. of Persian
Priya Paul, Asst. Prof., Dept. of Bengali
Bikranta Paul, Asst. Prof., Dept. of Political Science

External Experts :-

Prof. N. B. Dey (Academician), Emeritus Professor, Assam University, Silchar
Prof. Niranjana Roy (Academician), Professor (Economics), Assam University, Silchar
Dipak Kanti Aich (Academician), Former Principal, S. K. Roy College, Ktc.
Asit Dutta (Industrialist)
Raju Pashi (Alumnus)
Shankar Banik (Guardian)

National Service Scheme (NSS)

Programme Officer : Dr. Biman Bhattacharjee
Asst. Prof., Dept. of History

GRIEVANCE REDRESSAL COMMITTEE

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S. K. ROY COLLEGE, KATLICHERRA

- 1) Chairperson : Supriyo Mazumder**
HOD, Department of Economics
- 2) Members :**
- (i) Dr. Aparna Deb**
HOD, Department of Bengali
 - (ii) Soma Dey**
HOD, Department of Philosophy
 - (iii) Dr. Manish Roy**
Asst. Prof., Department of Economics
 - (iv) Dr. Biman Bhattacharjee**
Asst. Prof., Department of History
 - (v) Dipak Kanti Aich**
Former Principal i/c (Retd.), S. K. Roy College, Katlicherra
[Invitee Member]
 - (vi) Orchonil Das**
Student, BA 4th Semester
[Student Member]

**** The Portal for the Grievance Redressal Committee is under construction and will become functional in due time.**

S. K. ROY COLLEGE STUDENT COUNCIL

SESSION : 2022 – 23

Election for the portfolios of the Student Council was held on 9th April, 2023; the result next day showed the following students elected along with the ex-officio President-ship of the Principal In-charge of the College.

President : K. Rajen Singha, Principal i/c

Sl. No.	Name of the Portfolio	Name of the Student	Semester
01	General Secretary	Orchonil Das	TDC 4th Semester
02	Vice President	Rajesh Deb	TDC 6th Semester
03	Assistant General Secretary	Gouri Paul	TDC 2nd Semester
04	Sports Secretary (Male)	Sribash Sengupta	TDC 6th Semester
05	Sports Secretary (Female)	Rabina Singha	TDC 6th Semester
06	Discipline Secretary	Abhijit Paul	TDC 6th Semester
07	College Magazine In-charge	Uttama Paul	TDC 4th Semester
08	Girls' Common Room In-charge	Anisha Das Choudhury	TDC 4th Semester
09	Boys' Common Room In-charge	Burhan Uddin Laskar	TDC 2nd Semester
10	Cultural In-charge	Akansha Deb	TDC 6th Semester
11	Assistant Cultural In-charge	Rohit Nath	TDC 4th Semester

FEE STRUCTURE OF REVISED PROPOSAL UNIFORM FEE STRUCTURE FOR UG COURSE
SESSION : 2024 – 25
S. K. ROY COLLEGE, KATLICHERRA

Sl. No.	Head	Sub- Heads	Without Practical	With Practical
1	University Fee	Affiliation & Inspection Fee	200	200
		Registration Fee (for 1 st Year Only)	430	430
		Enrollment Fee	250	250
2	Establishment	Renovation & Repairing old buildings	100	100
		Desk Bench and college furniture	100	100
		Computer Purchase and Annual Maintenance	80	80
		Toilet repairing & Cleaning	50	50
		Boys & Girls Common Room	50	50
		CCTV & Security	100	100
		Campus beautification, Gardening	50	50
Internal Road and Disaster fund	100	100		
3	Laboratory	Equipments, Chemicals etc.	Nil	900
4	Electricity	Power	300	300
		Generator, Fuel, fan-bulb purchase & Repairing	200	200
5	Library	New Book Purchase	200	200
		Library & Lib, Software updating	100	100
6	Contingency	Stationary, TA to University	400	400
7	Development	Academic Seminar	100	100
		Quality (NAAC)	100	100
		Faculty	100	100
		Guest Lecturer	50	50
		Soft & Hard Skill Development	50	50
		Sports facility & Training	50	50
8	Continuous Evaluation	Cultural facility and workshop	50	50
		Examination	200	200

TABLE 6

FEE STRUCTURE OF REVISED PROPOSAL UNIFORM FEE STRUCTURE FOR UG COURSE

SESSION : 2024 – 25

S. K. ROY COLLEGE, KATLICHERRA

Sl. No.	Head	Sub- Heads	Without Practical	With Practical
9	Students related Fee	NCC/NSS/Scout/Red Cross	50	50
		I Cards	50	50
		Magazine	100	100
		Union Fees	50	50
		Games & Sports Competition	50	50
		Festival	50	50
		Cultural & Drama and Music	100	100
		Debate	100	100
		Youth Festival	100	100
Total:-			4060	4960

TABLE 6

Academic / Administrative Holiday List for the Year 2024

From January 24 to December 24

Sl. No.	Festival / Occasion	Date	Day	No. of days
1	Winter break for Academic Depts. of Assam University	1 st January to 4 th January	Monday to Thursday	4
2	Winter break for Affiliated/Permitted Colleges of Assam University, Silchar	1 st January to 3 rd January	Monday to Wednesday	3
3	Makar Sankranti	15 th January	Monday	1
4	Republic Day	26 th January	Friday	1
5	Karbi Youth Festival (for Diphu Campus)***	16 th February	Tuesday	1
6	Holi / Doljatra	25 th March	Monday	1
7	Good Friday	29 th March	Friday	1
8	Idul-Fitr*	11 th April	Thursday	1
9	Ram Navami	17 th April	Wednesday	1
10	Mahabir Jayanti	21 st April	Sunday	1
11	Buddha Purnima	23 rd May	Thursday	1
12	Summer break (for Academic Depts. Of Assam University)****			30
13	Summer break for Affiliated / Permitted Colleges of Assam University	1 st July to 31 st July	Monday to Wednesday	31
14	Rath Yatra	7 th July	Sunday	1
15	Id-Uz-Zoha (Bakrid) *	17 th June	Monday	1
16	Muharram*	17 th July	Wednesday	1
17	Independence Day	15 th August	Thursday	1
18	Janmashtami	26 th August	Monday	1
19	Birth Day of Prophet Muhammad	16 th September	Monday	1
20	Birth Day of Mahatma Gandhi	2 nd October	Wednesday	1
21	Puja Holiday (including Durga & Laxmi Puja) for Non-Teaching Staff of Assam University, Silchar ****	9 th October to 18 th October	Wednesday to Friday	10
22	Puja Holiday (for Academic Deptts. / Affiliated/Permitted Colleges) of Assam University, Silchar	09 th October to 03 rd November	Wednesday to Friday	26
23	Diwali / Kalipuja	31 st October	Thursday	1
24	Guru Nanak's Birth Day	15 th November	Friday	1
25	Christmas Day	25 th December	Wednesday	1
26	Winter break (for Academic Deptts. / Affiliated/Permitted Colleges) of Assam University, Silchar	26 th December to 31 st December	Thursday to Tuesday	6

Table 7

Restricted Holidays for Non-Teaching Staff

From January 24 to December 24

Sl. No.	Festival / Occasion	Date	Day	No. of days
1	New Year's Day	1 st January	Monday	1
2	Netaji's Birth Day	23 rd January	Tuesday	1
3	Busu Dima Festival	27 th January	Saturday	1
4	Sri Panchami / Basant Panchami	14 th February	Thursday	1
5	Maha Shivaratri	8 th March	Friday	1
6	Sabebarat *			
7	Jamat Ul Vida *	5 th April	Friday	1
8	Birthday of Dr. B. R. Ambedkar	14 th April	Sunday	1
9	Birth Day of Rabindranath Tagore	8 th May	Wednesday	1
10	Madhab Deb Tithi	31 st August	Thursday	1
11	Rath Yatra	07 th July	Sunday	1
12	Martyr Day of Bir Tikendrajit	13 th August	Tuesday	1
13	Raksha Bandhan	19 th August	Monday	1
14	Monosha Puja **			
15	Shankar Dev Tithi			1
16	Biswakarma Puja	17 th September	Sunday	1
17	Sabebarat			
18	Bhratridwitiya	3 rd November	Sunday	1
19	Chhatpuja	07 th November	Thursday	1
20	Christmas Eve	24 th December	Tuesday	1

Table 8

* Subject to sighting of moon

** Dates shall be notified at later stage

*** May be availed in lieu of any holiday as per rule

**** May be changed. Changes, if any, will be notified at least 30 days before.

Two Restricted holidays during this Calendar year can be availed by the Non-Teaching employees as per his/her choice from the list furnished above.